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- References of the bidder (experience of at least three (03) years in similar works), attach proof
- Availability of the essential equipment
- Experience of key supervisory staff (at least HND in Civil or Rural Engineering with five (05) years of experience).
- Financial capacity of 15,000,000 FCFA
- Deadline of execution less than or equal to that in the tender file.

The non-respect of 70% essential criteria shall cause the elimination of the bid.

13. VALIDITY OF OFFERS:

Bidders shall be bound by their bids for a period of ninety (90) days with effect from the date of opening of bids.

14. COMPLEMENTARY INFORMATION:

Further complementary information may be obtained during working hours from the **Secretariat of the contract unit** of Kumba City Council Tel: **233 35 42 15** or at the Office of the Director of Technical Service, Kumba City Council.

15. AWARD OF CONTRACT:

The contract shall be awarded to the bidder with the lowest realistic financial offer having the technical and administrative files which are in conformity with the tender document/file.

Done at Kumba the 25...../09...../2024

 **THE CITY MAYOR**

KUMBA CITY COUNCIL (Contracting Authority)

Gregory N. Mewani

Copies:

- ARMP (for publication and archiving)
- Chairperson of Tender's board (for information)
- Notice boards (for information)
- Contracts Service (for archiving)
- MINMAP/MEME
- MINDDEVEL/MEME

FOR THE EXTENSION OF CONCRETE GUTTERS AT LUMUMBA STREET, Length = 200 ml -

“To be opened only during the bid opening session”.

8. ADMISSIBILITY OF OFFERS:

Each bidder must include in his/her administrative documents a bid bond issued by a first rate bank approved by the Ministry in charge of finance and recognized by COBAC (Commission Bancaire pour l'Afrique Centrale) featuring on the list in Document 12 of the tender file of an amount of: **Two hundred thousand (200,000) FCFA**, with a validity period of ninety (90) days from the date the bids are opened.

Under penalty of rejection, the required administrative documents must be imperatively produced as original documents or photocopies certified as authentic by the issuing authority, in accordance with the Special Regulations of the Invitation to Tender, within the last three months, otherwise they shall not be accepted.

Any bid not in compliance with the specifications of this tender notice and file shall be declared inadmissible. Notably, the absence of the bid bond issued by a first rate bank approved by the Ministry in charge of finance or its non-compliance with the model documents of the tender file shall lead to outright rejection of the bid without any possibility of appeal.

9. OPENING OF BIDS:

The bids shall be opened in a single (01) phase on the **28/10/2024 at 11.00 am** local time by the Tender Board of the Contracting Authority in the Kumba City Council **Conference Hall**, in the presence of the bidders or duly authorized representatives having full knowledge of the file with possession of power of attorney.

10. DEADLINE FOR EXECUTION:

The maximum period provided for the execution of the works by the Authorising Officer is fixed at: **three (03) months**.

11. MAIN ELIMINATORY CRITERIA:

Any bid not meeting with the requirements of the Tender File will be declared inadmissible. The eliminatory criteria are identified as follows:

A) Outright elimination during the opening season of the bids

✓ Absence of a bid bond

B) Elimination during the evaluation of the bids by the ad-hoc committee

- ❖ False declaration or Forged documents in the Tender Files;
- ❖ Absence of a unit price
- ❖ Incomplete financial file
- ❖ Deadline for delivery of works higher than prescribed
- ❖ Non respect of 70% of the essential criteria;

12. MAIN QUALIFICATION CRITERIA:

The criteria relating to the qualification of candidates could indicatively be the following:

- Methodological approach and relevance of proposed solutions;
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Site visit and report

OPEN NATIONAL INVITATION TO TENDER
N°: 07/ONIT/KCC/MEME/KCCITB/2024 OF 25/09/2024

FOR THE EXTENSION OF CONCRETE GUTTERS AT LUMUMBA STREET, Length = 200 ml,
FINANCING: KCC INVESTMENT BUDGET 2024

1. SUBJECT OF THE INVITATION TO TENDER:

Within the framework of the Kumba City Council Investment Budget 2024, the City Mayor to the Kumba City Council South West Region, Contracting Authority, hereby launches an Open National Invitation to Tender , **for the extension of concrete gutters at Lumumba street, Length = 200 ml.**

2. NATURE OF WORKS:

The works comprise the following:

- Demolition
- Earth works
- Construction of reinforced concrete gutters 50 x 60cm,
- Concrete slabs
- other

3. PARTICIPATION AND ORIGIN:

The tender is open for any interested enterprises that fulfil the requirements of this invitation to tender.

4. AMOUNT AND FINANCING:

Works of this invitation to tender is estimated at **20,000,000 FCFA** and shall be financed by Internal Investment Budget of the Kumba City Council for the 2024 financial year.

5. CONSULTATION OF THE TENDER FILE:

Interested eligible bidders may obtain further information during working hours as from the date of publishing of this tender notice, at the Secretariat of the City Mayor to the Kumba City Council Tel: **233 35 42 15**

6. ACQUISITION OF TENDER FILE:

The complete tender file may be obtained from the Secretariat of the City Mayor to the Kumba City Council upon presentation of a Municipal treasury receipt attesting to the payment of a non-refundable sum of : **Fifty thousand (50,000) FCFA**

7. SUBMISSION OF BIDS:

Each bid drafted in **English or French in seven (07) copies** including **one (01) original** and **six (06) copies** marked as such, should reach the Secretariat of the City Mayor to the Kumba City Council, against a receipt not later than **28/10/2024 at 10,00 am** , local time in three (03) distinct envelops which shall be labelled as follows:

- Envelop A: administrative documents;
- Envelop B: technical offer;
- Envelop C: financial offer.

These three (03) envelops will be put in a fourth one which shall be labelled imperatively as follows: